



THE FAMILY COURT

PARISH OF EAST BATON ROUGE

ORDER

Pursuant to our authority to prescribe and enact rules of practice and procedure before this Court, and to ensure the administration of justice in an efficient and effective manner:

IT IS ORDERED that all attorneys shall answer the docket before 4:00 p.m. on the court day immediately preceding their scheduled day in court. This shall apply to all matters including rules, child support proceedings, and domestic violence proceedings. Being present on the fourth floor of the courthouse at the time the matter is scheduled shall no longer be a substitution for answering the docket in advance.

IT IS FURTHER ORDERED that, accordingly, Rules 13 and 42 of the Local Rules of Court are hereby amended and reenacted to read as follows:

RULE 13. RULE DAY.

§ 1. The order of business shall be as follows on rule day: 1) docket called; 2) stipulations; 3) matters requiring argument only; 4) matters set for review; 5) *Boykin* rights; 6) uncontested matters; 7) status conferences; and 8) contested matters.

§ 2. Attorneys shall be on the fourth floor of the courthouse at 9:00 a.m. on their scheduled rule day. If an attorney is unable to do so, he shall make prior arrangements with the Court and with the opposing side. Further, attorneys shall notify the proper judicial assistant of any other rules pending at the same time in any other division. Failure to check in or appear in court as required herein may cause the rule to be stricken from the docket or the hearing may proceed without the presence of the attorney who failed to properly check in or appear in court.

§ 3. Should service of a rule be made on the defendant after 12:00 p.m. on the Thursday preceding the assignment date, the defendant or his counsel shall be entitled to a continuance for at least one week upon making a motion to the Court.

§ 4. Unless the time for argument is otherwise fixed by the Court, a matter heard on rule day shall be argued and submitted immediately upon the conclusion of the taking of the testimony. The total time fixed for testimony and argument shall be no more than thirty minutes per case, unless extended by the Court.


RULE 42. ANSWERING THE DOCKET.

§ 1. In cases docketed for trial, attorneys shall answer ready by telephone communication to the proper division's judicial assistant by 12:00 p.m. on the court day immediately preceding the scheduled trial day. Attorneys must be present in court on the date and time the case is set.

§ 2. In all other cases, attorneys shall answer ready by telephone communication to the proper division's judicial assistant before 4:00 p.m. on the court day immediately preceding their scheduled day in court. Attorneys may also answer the docket by email. However, if the attorney does not receive confirmation of the receipt of the email by the judicial assistant, the answer to the docket shall be confirmed by telephone.

§ 3. Attorneys shall be on the fourth floor of the courthouse at the scheduled time of their case. If an attorney is unable to do so, he shall make prior arrangements with the Court and with the opposing side. Further, attorneys shall notify the proper judicial assistant of any other cases pending at the same time in any other division. Failure to check in or appear in court as required herein may cause the case to be stricken from the docket or the hearing may proceed without the presence of the attorney who failed to properly check in or appear in court.

THUS DONE AND SIGNED this 5th day of October 2016, at
Baton Rouge, Louisiana.




LISA WOODRUFF-WHITE
Chief Judge, Division B



PAMELA J. BAKER
Judge, Division A



CHARLENE CHARLET DAY
Judge, Division C



ALVINTER GREENE
Judge, Division D